

PRIVACY POLICY FOR PROCESSING PERSONAL DATA

1. General Provisions

1.1. The site administration places compliance with the Legislation of Turkmenistan, as well as the rights and freedoms of citizens when collecting, processing and protecting personal information, as one of the most important conditions for carrying out its activities.

1.2. The Site's policy regarding the processing of personal data (hereinafter referred to as the Policy) applies to all information that the Site may receive about website visitors. Personal data is processed in accordance with the Law of Turkmenistan

“On information and its protection” dated 05/03/2014. and the Law of Turkmenistan “On information about personal life and its protection” dated October 20, 2017.

1.3. In the context of these laws, this Policy, in the case where the user voluntarily gains access to the Website, thereby consciously agrees to the terms of use, is also a form of Contract/Agreement between the Website and the User for the processing of the User's personal data.

2. Basic concepts used in the Policy

2.1. A website or site on the Internet is a set of programs for electronic computers and other information contained in an information system, access to which is provided through the information and telecommunications Internet network using domain names or network addresses that allow identifying sites on the Internet.

2.2. User - any visitor to a website.

2.3. Website is a person engaged in operating an information system, including processing information contained in its databases.

2.4. Personal data - any information relating to the Website User.

2.5. Processing of personal data - “processing of personal information - actions aimed at accumulating, storing, clarifying, using, distributing, depersonalizing, blocking and destroying personal information”); The site may carry out such actions using automation tools or without the use of such tools with personal data, including collection, recording, systematization, accumulation, storage, clarification (updating, changing), extraction, use, transfer (distribution, provision, access), depersonalization , blocking, deletion, destruction of personal data.

2.6. Depersonalization of personal data - actions that lead to the impossibility of determining the ownership of personal information by the subject.” When collecting and processing personal

information for conducting statistical, sociological, scientific research, the Site or a third party is obliged to anonymize it.

2.7. Dissemination of personal data - any action that results in the disclosure of personal data to an indefinite number of persons.

2.8. Providing personal data is any action that results in the disclosure of personal data to a certain circle of persons.

2.9. Destruction of personal data - any actions that result in irreversible destruction of personal data on a computer or any other media, making it impossible to restore them.

2.10. Cross-border transfer of personal data is the transfer of personal data to the territory of a foreign state to an authority of a foreign state, a foreign individual or a foreign legal entity.

2.10. A cookie is a small text file, a piece of data sent by a web server and stored on the user's computer. A web client (usually a web browser) records data from visited sites and whenever you try to open a page on the corresponding site, it sends this piece of data to the web server as part of an HTTP request. Therefore, cookies allow sites to "remember" their visitors, for example, so that they do not have to ask for their login and password every time.

2.11. JavaScript technology is a programming language for creating interactive HTML documents. An object-oriented language for developing embedded applications running on both the client and server sides, typically used as an embedded language for programmatically accessing application objects. It is most widely used in browsers as a scripting language for adding interactivity to web pages.

3. The site may process the following personal data

3.1. Full Name.

3.2. Phone number.

3.3. E-mail address.

3.4. The site also collects and processes anonymized data about visitors (including cookies) using Internet statistics services (Yandex Metrica and Google Analytics and others).

3.5. Carrying out actions by the Site with personal data.

3.5.1. The collection and processing of personal information is carried out by the Site with the written consent of the subject and in interaction with him, except in cases provided for by law.

3.5.2. The subject's written consent to the collection and processing of his personal information must include:

1) last name, first name, patronymic, address, number of the document proving his identity, information about the date of issue of the specified document and the issuing authority;

2) name (last name, first name, patronymic) and address of the Site receiving the consent of the subject;

3) the purpose of collecting and processing personal information;

4) a list of personal information for the collection and processing of which the subject's consent is given;

5) a list of actions related to personal information, the implementation of which is given the consent of the subject, a general description of the methods used for collecting and processing personal information;

6) the validity period of the consent, as well as the procedure for its revocation. To collect and process personal information contained in the written consent of the subject, additional consent is not required.

3.5.3. In case of incapacity of the subject, consent to the collection and processing of his personal information is given by in writing by the legal representative of the subject.

3.5.4. The collection and processing of personal information of a subject who has died (declared dead by the court) or was declared missing by the court is carried out in accordance with the legislation of Turkmenistan.

3.5.5. Features of the collection and processing of personal information in electronic information resources containing personal information are established in accordance with the legislation of Turkmenistan on information and its protection, taking into account the provisions of the law.

To create electronic information resources, no one has the right to require individuals to provide personal information that constitutes personal and family secrets, including information relating to their origin, health, attitude to religion, political beliefs, confidentiality of correspondence, telephone conversations and other communications, or receive such information in any other way against their will.

3.5.6. When collecting and processing personal information, the Site does not require permitting documents (licenses, certificates, etc.).

3.5.7. The specifics of collecting and processing biometric information are established by the legislation of Turkmenistan. The conditions for the collection and processing of personal information of special categories are determined by the legislation of Turkmenistan.

3.5.8. Employees of the Site, which collects, processes and protects personal information before the start of their collection and processing, are required to notify their managers about this.

3.5.9. The site does not have the right to enter into an agreement on transferring to another person the execution of actions for collecting and processing personal information.

4. Purpose of processing personal data.

4.1 The purpose of processing the User's email address, phone number, last name, first name, patronymic is to provide the User with access to services, information and/or materials contained on the website. The Site also has the right to send the User notifications about new products and services, special offers and various events. The user can always refuse to receive information messages.

4.2. Anonymized data of Users, collected using Internet statistics services, serves to collect information about the actions of Users on the site, improve the quality of the site and its content.

4.3. The site does not sell, trade or transfer personal information to third parties. The information collected by the Site is not used for selfish, malicious, or undermining anyone's reputation purposes.

5. Legal grounds for processing personal data

5.1. The site processes the User's personal data only if it is voluntarily submitted by the User through the forms located on the website.

By sending his personal data to the Site, the User expresses his consent to this Policy.

5.2. The site processes anonymized data about the User if this is allowed in the User's browser settings (saving cookies and using JavaScript technology are enabled).

6. The procedure for collecting, storing, transferring and other types of processing of personal data

6.1. The site ensures the safety of personal data and takes all possible measures to exclude illegal access to personal data of unauthorized persons, providing protection against their unlawful destruction, modification, blocking, copying, provision, distribution, as well as other unlawful actions.

6.2. The User's personal data will never, under any circumstances, be transferred to third parties, except in cases related to compliance with the requirements of current legislation.

6.3. If inaccuracies in personal data are identified, the User can update them by sending a notification to the Site via email to the Site's email address, marked "Updating personal data."

6.4 The period of processing and storage of personal data is determined by the date of achievement of the goals of collection and processing, unless otherwise provided by the laws of Turkmenistan.

The user has the right to receive information containing the terms of processing of personal information, including the terms of their storage. The user may at any time withdraw his consent to the processing of personal data by sending a notification to the Site via email to the Site's email address marked "Withdrawal of consent to the processing of personal data."

6.5. Personal data is stored by the Site on the territory of Turkmenistan.

6.6. The site ensures the confidentiality of personal data in compliance with the requirements to prevent their dissemination without the consent of the subject or the presence of other legal grounds.

6.7. Upon expiration of the storage period for personal data, incl. if the User withdraws consent to the processing of his personal data, the Site takes the necessary measures to destroy them, notifying the User about this within the prescribed period.

The site or a third party destroys personal information in the following cases:

- 1) upon expiration of the storage period;
- 2) upon termination of legal relations between the subject, the Site, and a third party;
- 3) upon entry into force of a court decision;
- 4) in other cases established by law and other regulatory legal acts of Turkmenistan.

The site is obliged to take measures to destroy personal information if the purpose of its collection and processing is achieved, as well as in other cases established by this Law and other regulatory legal acts of Turkmenistan.

If the purpose of collecting and processing personal information is achieved, the Site is obliged to immediately stop these actions and notify the User about it.

6.8. If the subject withdraws consent to the collection and processing of his personal information, the Site is obliged to stop these actions and destroy personal information within a period not exceeding three business days from the date of receipt of the said revocation. The User is notified of the destruction of personal information.

7. Cross-border transfer of personal data

7.1. Cross-border transfer of personal information is the transfer of personal information to the territory of foreign states. Personal information is subject to cross-border transfer in cases where it is contained in a personal data base located on the territory of Turkmenistan.

7.2. In accordance with this Law, cross-border transfer of personal information to the territory of foreign states is carried out only if these states ensure the protection of personal information.

7.3. Cross-border transfer of personal information to the territory of foreign states that do not provide their protection may be carried out in the following cases:

- 1) the presence of the subject's written consent to the cross-border transfer of his personal information;
- 2) provided for by international treaties ratified by Turkmenistan;
- 3) provided for by the laws of Turkmenistan, if necessary in order to protect the foundations of the constitutional system; human and civil rights and freedoms, health and morality of the population, ensuring public order, national defense and state security;
- 4) protection of life, health, other legitimate interests, constitutional rights and freedoms of the subject or other persons, if obtaining the consent of the subject is impossible.

7.4. Cross-border transfer of personal information to the territory of foreign states may be prohibited or limited by the legislation of Turkmenistan.

8. Consent

8.1. By using the services of our website, you automatically agree to our privacy policy.

9. Final provisions

9.1. The user can receive any clarification on issues of interest regarding the processing of his personal data by contacting the Site via email.

9.2. This document will reflect any changes to the Site's personal data processing policy. In case of significant changes, the User may be sent information to the email address specified by him.